

ARRIVAL AND DEPARTURE INFORMATION

Dear Leader,

We are looking forward to welcoming you to Gilwell Park Activity Centre for our Fundays. Experience has taught us that large numbers of people will arrive at the same time, so please be patient whilst our car parking team endeavor to get you onto the site and parked as quickly as possible.

Following safety advice from our local authority, our normal main entrance for this event will become 'Exit Only'.

In order for us to reduce queuing on the main road and give all drivers maximum visibility whilst turning into or out of the site, all vehicles must use the second gate to enter Gilwell Park; this is shown on the location map and will be clearly signed.

Car Parking Staff

There will be a number of easily identifiable volunteer staff responsible for parking; they will be positioned at all major junctions around the site as well as on the fields.

Parking for Coaches and Minibuses

All coaches and minibuses will be directed to park on the Branchet field or off site should the need arise. To ensure maximum usage of the available parking spaces coaches and minibuses will be parked in one of four coloured zones. All coaches/minibuses will be parked in a fashion that allows them to depart whenever they wish.

Parking for Cars

Cars that are staying for the duration of the day will be directed to the Woodlands field. All cars will be parked in a manner that allows them to depart when they wish.

Drop Off / Collection (by parents) Only

Drivers dropping off young people and not staying themselves will be directed around the one-way system to the 'drop off point'. To ensure a free flow of traffic around the site there will be '**no waiting**' in the drop off zone. Please arrange to collect young people from the drop off zone only.

Wet Weather Parking

If for any reason we are unable to park on the fields, alternative parking arrangements will be made. We fully appreciate that this may cause inconvenience but it will avoid getting vehicles stuck and causing damage to both our fields and your vehicles. If it is necessary to follow an alternative-parking plan, instructions will be issued on the day and your co-operation will be greatly received.

Refreshments

The Whitehouse restaurant will be open in the morning till 11 AM offering breakfast and refreshments at an additional cost for coach drivers

Packed Lunches

If you have pre booked and paid for packed lunches then please collect these from the rear of the White House. Your tickets will be found within your pack/envelope when you book in. All pre-booked lunches must be collected together.

Gilwell Park Scout Activity Centre

Gilwell Park Scout Activity Centre, Bury Road, Chingford, London E4 7QW

Tel 020 8498 5411 Fax 020 8498 5429 website www.scoutbase.org.uk/gilwellpark

Patron HM The Queen President HRH The Duke of Kent Founder Robert Baden-Powell OM Chief Scout Peter Duncan

Common Questions

For your information, we have put together some regularly asked questions below:

Will we be able to return to our vehicle during the day?

The car park will be open throughout the day, and in fact many groups choose to meet back at their vehicle for lunch.

Will we be able to put up a tent on arrival?

There will be space on the Branchet Field for you to put a tent up if you wish to, please ask the car parking team for a suitable area to do this before pitching your tent. Unfortunately because of the vast number of vehicles we have on site we will not allow tents to be pitched next to vehicles.

Where is the nearest petrol station?

The nearest petrol station suitable for all vehicles is approximately two miles away and is shown on the location map.

Where is the reception when we arrive?

Reception is located in the Jack Petchy Lodge on the Branchet field it will be clearly signposted. Before your group can participate in any activities, **one** member of your party must register the group and collect your welcome pack/envelope. In order to do this they will require your group booking acknowledgement/and or your booking reference number and a completed nominal roll form.

We are arriving in a number of vehicles; will we be able to park together?

Where possible we will try to enable groups of cars or groups of coaches from a particular group to park together if you wish to, however we are unable to allow cars and coaches to park together as they will be parking in separate locations on the site.

We are not all arriving together, where should we meet up?

A meeting area will be clearly marked on the Branchet Field; this is the field in which you enter Gilwell Park.

Further Information

Further information and help can be found by visiting our Fundays website at: www.fundays.org.uk